



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for Interns

Job Title: World Food Forum Intern	
Division/Office: Regional Office for Asia and	
Duty Station: Bangkok, Thailand	
Linkage to FAO's Four Betters: All 4 Betters	
Start Date of Assignment: 20 June 2026	Duration and End Date: 6 months; 20 December

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Background:

The Food and Agriculture Organization (FAO) of the United Nations leads international efforts to defeat hunger and to achieve food security for all and make sure that people have regular access to enough high-quality food to lead active, healthy lives. With over 194 member states, FAO works in over 130 countries worldwide. We believe that everyone can play a part in ending hunger.

Launched in 2021, the World Food Forum (WFF) is an independent, youth-led global network of partners facilitated by the Food and Agriculture Organization of the United Nations (FAO). It aims to spark a global movement that empowers young people everywhere to actively shape agrifood systems to help achieve the Sustainable Development Goals (SDGs) and a better food future for all.

Duties and Responsibilities:

Under the overall supervision of the focal point for youth in RAP and in close coordination with the Coordinator of the World Food Forum (WFF), the intern will undertake the following duties:

- Support planning, partnerships, promotion and management of the WFF Local Youth Programme, focused on the Region of Asia and the Pacific (RAP), so that campaigns and events are executed on the agreed timelines;
- Work in close collaboration with the WFF programmes and the FAO regional youth focal point for Asia and the Pacific (RAP) to expand the WFF National Youth Chapters and ensuring that the proposed activities/actions are complementary to FAO's existing work in the region.
- Support the activities of the RAP chapters and bridge them with the activities of the Spanish chapter, to exchange best practices and opportunities;
- Support engagements with internal and external partners (e.g.- other FAO divisions, private sector companies, influencers, marketing & design agencies and freelancers) to enhance and execute the campaigns;
- Support the Coordinator of the WFF and the WFF programme leaders and the Regional Office in other tasks that may arise.

All communication materials will follow FAO clearance processes and comply with FAO standards, including:

FAOSTYLE (English: <https://www.fao.org/3/cb8081en/cb8081en.pdf>; French: <https://www.fao.org/3/AC339FR/ac339fr.pdf>; Spanish: <https://www.fao.org/3/ac339s/ac339s.pdf>; Arabic: <https://www.fao.org/3/ac339a/ac339a.pdf>; Chinese: <https://www.fao.org/3/ac339c/ac339c.pdf>);

FAO terminology <http://www.fao.org/faoterm>;

FAO Names Of Countries <https://www.fao.org/nocs/en>;

Story guidelines http://intranet.fao.org/fileadmin/user_upload/occ/Quick_Guides/UPDATED-Digital-Storytelling-Guide-EN-FINAL.pdf;

Story template http://intranet.fao.org/fileadmin/user_upload/occ/Quick_Guides/FAO-Stories-Template-UPDATED.pdf;

UN map standards (available to staff);

FAO Brand and policy book (available to staff).

Further guidance regarding FAO communications, policies and procedures can be found through the FAO intranet, OCC section.

KEY PERFORMANCE INDICATORS

• Expected Outputs:	Required Completion Date
• Timely, high-quality completion of the projects and products listed above, as assigned based on organizational priorities.	20 December 2026

REQUIRED COMPETENCIES

Minimum requirements:

- Nationality: Candidates must be nationals of FAO Members.
- Age: Candidates must be aged between 21 and 30 at the start of their internship.
- Education: Candidates must be students enrolled in an under-graduate or graduate degree programme in a field relevant to sustainable development from a bona fide educational institution at the time of application, or recent graduates of such an institution (less than two years from graduation).
- Languages: Candidates must have working knowledge of at least one FAO language (Arabic, Chinese, English, French, Russian or Spanish). Knowledge of Spanish is an asset.
- Skills: Candidates must be able to adapt to an international and multicultural environment and have good communication skills.
- Immigration status: Candidates must have or obtain appropriate residence or immigration status in the proposed duty station prior to the start of the internship assignment.
- Family relationship: Individuals with family members (defined as mother, father, brother and sister) employed by FAO in any capacity are not eligible for internships. In case of a potential intern who is the spouse of an existing staff or non-staff member, his/her eligibility is subject to the same clearance procedures as those provided for under the Organizations' policy on spousal employment.
- No more than one internship assignment: Only one internship assignment is possible under the FAO Internship Programme.